

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

LAND CONSERVATION SUBCOMMITTEE

Norbert Dantine, Jr., Chair

Dave Kaster, Vice Chair

Bernie Erickson, Dave Landwehr, Tom Sieber, Norb Vande Hei

LAND CONSERVATION SUBCOMMITTEE

Monday, October 27, 2014

6:00 p.m.

(PD&T to follow)

**Room 161, Ag & Extension Service Center
1150 Bellevue Street**

**** Please Bring Budget Book **
(Combined Budget & Regular meeting)**

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEM LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/modify minutes of Land Conversation Subcommittee of September 22, 2014.

BUDGET REVIEW

REVIEW OF 2015 DEPARTMENT BUDGET

1. **Land and Water Conservation** – Review of 2015 department budget.
 - a. Resolution Approving New or Deleted Positions during the 2015 Budget Process (Land and Water Conservation).

Non-Budget Items

2. Budget Status Financial Report for September, 2014.
3. Budget Adjustment Request (14-92): Any increase in expenses with offsetting increase in revenue.
4. Director's Report.

Other

5. Such other matters as authorized by law.
6. Adjourn.

Norb Dantine, Jr., Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**PROCEEDINGS OF THE BROWN COUNTY
LAND CONSERVATION SUBCOMMITTEE**

Pursuant to Section 18.94 Wis. Stats., a regular meeting of the **Brown County Land Conservation Subcommittee** was held on Monday, September 22, 2014 at the Duck Creek Public Works Department, 2198 Glendale Avenue, Green Bay, Wisconsin.

Present: Chairman Dantine, Supervisor Bernie Erickson, Supervisor Landwehr, Supervisor Tom Sieber, Supervisor Dave Kaster, Norb VandeHei
Also Present: Jim Jolly, Jon Bechle, Executive Streckenbach, Chad Weininger and other interested parties.

I. Call Meeting to Order

The meeting was called to order by Chairman Dantine at 6:00 p.m.

II. Approve/Modify Agenda.

**Motion made by Supervisor Kaster, seconded by N. Vande Hei to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY.**

III. Approve/Modify Minutes of August 25, 2014.

Motion made by Supervisor Sieber, seconded by Supervisor Landwehr to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

Comments from the Public None.

1. Monthly Budget update – August.

Motion made by Supervisor Erickson, seconded by Supervisor Sieber to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

2. Demonstration Farm field day and update.

The Soil Health and Cover Crop Field Day agenda was handed out and provided (attached). Land Conservation Director Jim Jolly wanted the committee to be aware of this event, this will be their first field day for the demonstration farms that they had approved last year and started this year. The agenda will showcase soil health and cover crops.

Update on Demo Farms - They hired UWGB to do some preliminary testing for the soil health protocol and they took the same soil type in two different locations, a prairie type setting, which was under grass for about 30 years and the other was crop field. They calculated the amount of infiltration, how much water could go through the soil profile in an hour. The prairie got 15 inches of water through the soil profile. The crop field was 1.3 inches. That was because their soils really lacked organic matter and lacked some of the things that they were trying to build with cover crops and various conservation practices they were putting on the land. What they were trying to do over the five year period was prove that they could increase those rates because if they did, they would decrease runoff by significant volumes.

3. Silver Creek Adaptive Management Pilot project.

Jolly informed that NEW Water had an adaptive management (AM) pilot project that they wanted to try and implement to prove that they could get these in stream water results, lower phosphorus levels over five year. Brown County was partnering with them. There had been some speculation that they weren't doing enough as a conservation department. They had been doing more now than they had done in the history of land conservation. He will be putting a packet of information together so that in the future people knew exactly what they were doing, who they were working with, etc.

Erickson questioned if these two projects were hand in hand. Jolly stated yes, one was to specifically try to prove that in-stream phosphorus levels could go down which was the Silver Creek Project. The other was to try to promote innovative conservation practices so that landowners around the whole area could start adopting these. With the demo farms, they were doing edge of field monitoring so that once they put these practices in place they could quantify the results fairly readily. They will be able to provide scientific proof that what they were doing was working. Both projects will be able to be utilized by NEW Water to determine whether they were going to have to do infrastructure upgrades in the future.

4. Directors report.

Jolly informed that he had finally got the revised contract amendment for the Demonstration Farms today in the mail. \$565,000 is what Brown County will be able to spend over the next four years to do these kinds of demonstrations and innovative practices.

Bechle informed that the City of Green Bay and the county were entering into an intergovernmental agreement for a deer management program in the City of Green Bay. It had made its way through the process and both the county and city had signed it. The properties at the former Mental Health Center, the CTC, the jail and the shared joint property in the Baird Creek parkway will be under the agreement. As it had been handled over the years, the city had a program and a manual document that was included as part of this agreement. Erickson questioned if their shooting stations were far enough away from the area where the veteran's complex was being constructed. He believed there was going to be quite a bit of human activity going on there all winter. Bechle informed that the hunters that will be out there will be authorized and approved through the program and they will be instructed as to where their areas are supposed to be, it was all controlled. He knew there were some concerns in the Baird Creek area. He had talked with a contact person at the wildlife sanctuary, who was the contact for the city and Bechle was listed as the contact person for the county for that program.

Norb Vande Hei questioned if they had heard of much damage from the sandhill cranes. Bechle informed that last year there were a lot of complaints, this year they were starting to mount up. He had kept track of those complaints as they came in. The state was looking at it, there was currently no season in the State of Wisconsin. The way the wildlife damage program worked, they had to be species that had a hunting season or some mechanism through the state to approve whichever species or animals that were in the program. Wisconsin had not done that yet with sandhill cranes. Because they were not hunt-able they were protected. They can't even issue a shooting permit and have been hesitant. There was a repellent that could be put on the land. Vande Hei informed that they used the repellent on the fields where they had the problem and it took care of it; he added it was not supposed to hurt the bird. Bechle informed that if the cranes were put in the program, the repellent would be something a farmer could be compensated for.

Bechle informed that there were problems outside of Brown County with regard to the cranes, he wasn't sure if it was statewide but heard of other reports where they were causing quite a few problems.

Lastly, Bechle reported that the state had established County Deer Advisory Councils (CDAC), which met all over the state. Brown County was meeting at 7pm at Barkhausen. As information came out on that, Bechle will bring it forward to the committee.

Other

5. **Such other matters as authorized by law.**

6. **Adjourn.**

**Motion made by Supervisor Landwehr, seconded by Supervisor Kaster to adjourn at 6:15 p.m.
Vote taken. MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

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HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



BRENT MILLER

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES MANAGER

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: October 9, 2014
REQUEST TO: Planning, Development & Transportation Committee
MEETING DATE: October 27, 2014
REQUEST FROM: Brent Miller
Human Resources Manager

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2015 Budget Process (Land and Water Conservation)

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Land and Water Conservation Department during the 2015 budget process.

ACTION REQUESTED:

Delete (1.00) FTE GRF - Technician position from the Land and Water Conservation table of organization.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☐ Yes ☒ No Savings of \$67,328
 - a. If yes, what is the amount of the impact?
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2015 budget.
 1. If yes, in which account? _____
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

1a

November 6, 2014

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS
DURING THE 2015 BUDGET PROCESS
(LAND AND WATER CONSERVATION)

WHEREAS, a New Position or Position Deletion Request was submitted by the Land and Water Conservation Department during the 2015 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the new changes and has identified positions to be eliminated from the table of organization; and

WHEREAS, the grant supporting the GRF – Technician position expires in December, 2014, and the department is not seeking additional funding through it; and

WHEREAS, the Land and Water Conservation Department recommends these changes to the table of organization:

GRF – Technician	1.00	Deletion
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NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Land and Water Conservation table of organization be changed by deleting (1.00) FTE GRF - Technician; requested through the 2015 budget process to be effective January 1, 2015.

1a

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
GRF Technician	(1.00)	Deletion	\$(50,984)	\$(16,344)	\$(67,328)
Total 2015 Budget Impact (Land and Water Conservation)			\$(50,984)	\$(16,344)	\$(67,328)

Budget Impact: *The fiscal change of this resolution is reflected in the 2015 budget.*

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE

EXECUTIVE COMMITTEE

Approved by:

Troy Streckenbach,
COUNTY EXECUTIVE

Date Signed: _____

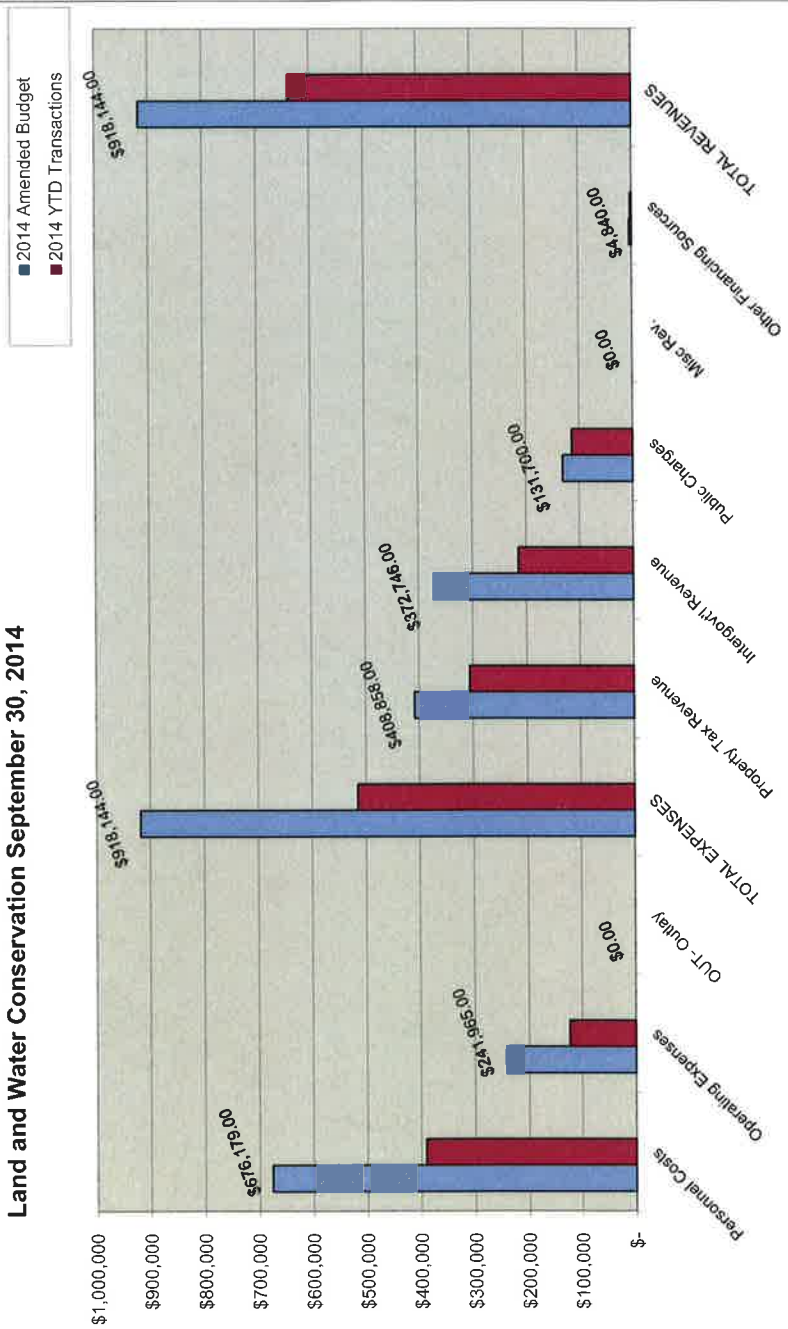
Authored by Human Resources

Final Draft Approved by Corporation Counsel

Brown County Land & Water Conservation
Budget Status Report (unaudited)
September 30, 2014

	<u>2014 Amended</u>	<u>2014 YTD</u>	<u>2013 Amended</u>	<u>2013 YTD</u>
	<u>Budget</u>	<u>Transactions</u>	<u>Budget</u>	<u>Transactions</u>
Personnel Costs	\$676,179.00	\$391,746.95	\$590,799.00	\$392,180.51
Operating Expenses	\$241,965.00	\$123,741.59	\$252,330.00	\$127,272.73
OUT- Outlay	\$0.00	\$0.00	\$29,163.00	\$27,540.00
TOTAL EXPENSES	\$918,144.00	\$515,488.54	\$872,292.00	\$546,993.24
Property Tax Revenue	\$408,858.00	\$306,643.50	\$392,030.00	\$294,022.53
Intergov't Revenue	\$372,746.00	\$215,035.55	\$246,520.00	\$166,335.01
Public Charges	\$131,700.00	\$113,921.95	\$143,000.00	\$133,417.24
Misc Rev.	\$0.00	\$0.00	\$0.00	\$250.00
Other Financing Sources	\$4,840.00	\$3,356.00	\$15,742.00	\$11,896.50
TOTAL REVENUES	\$918,144.00	\$638,957.00	\$797,292.00	\$605,921.28

Land and Water Conservation September 30, 2014



BUDGET ADJUSTMENT REQUEST

14-92

Category

Approval Level

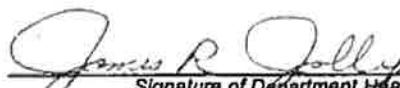
- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1 | Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 | Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) | Admin Committee |
| <input type="checkbox"/> 5 b) | Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation. | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 6 | Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 8 | Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 9 | Any allocation from the County's General Fund | Oversight Comm
Admin Committee
2/3 County Board |

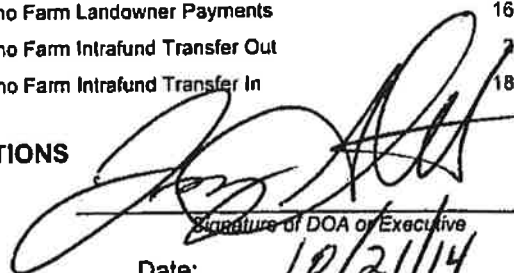
Justification for Budget Change:

In 2014 the Land & Water Conservation Department received a grant from the Great Lakes Commission to facilitate the Farm Demonstration Network. This budget adjustment sets up a separate division specifically for this project which will allow for more accurate tracking of revenue and expenses.

Increase	Decrease	Account #	Account Title	Amount
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.048.001.4301	Operations Federal Revenue	55,067
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.048.001.5100	Operations Regular Earnings	71,198
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.048.001.9004	Operations Intrafund Transfer In	2,225
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.048.001.9005	Operations Intrafund Transfer Out	18,356
<input checked="" type="checkbox"/>	<input type="checkbox"/>	110.048.306.4301	Demo Farm Federal Revenue	109,407
<input checked="" type="checkbox"/>	<input type="checkbox"/>	110.048.306.4309	Demo Farm Other Grant Revenue	25,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	110.048.306.5100	Demo Farm Regular Earnings	73,423
<input checked="" type="checkbox"/>	<input type="checkbox"/>	110.048.306.5300	Demo Farm Supplies	2,500
<input checked="" type="checkbox"/>	<input type="checkbox"/>	110.048.306.5700	Demo Farm Contracted Services	58,615
<input checked="" type="checkbox"/>	<input type="checkbox"/>	110.048.306.5801	Demo Farm Landowner Payments	16,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	110.048.306.9005	Demo Farm Intrafund Transfer Out	2,225
<input checked="" type="checkbox"/>	<input type="checkbox"/>	110.048.306.9004	Demo Farm Intrafund Transfer In	18,356

AUTHORIZATIONS


 Signature of Department Head
 Department: Land & Water Conservation
 Date: 10/21/14


 Signature of DOA or Executive
 Date: 10/21/14

A. New Initiatives: Community Digester Feasibility Study

- Dept. work on a waste transformation project led to this grant – We were looking for systems that could effectively and economically capture nutrients from the various waste streams currently applied to the Agricultural landscape.
- WPS settlement with EPA – lawsuit related to air emissions violations at Green Bay and Weston coal plants. EPA suggested that WPS fund this study.
- \$290,000 devoted to study itself, \$10,000 administration costs

B. Capital Projects: – noneC. Revenues:

1. Levy - met our levy target. Levy Trend – 2011/12 came off high point, 2012/13 lost 2 staff that was not rehired at that time, reducing the levy almost 25%. Levy slightly up in 2014 due to new initiatives (Demo Farm Initiative and NRCS Contribution Agreements which added 2 staff @ 25% County commitment for staff).
2. Federal Revenue – 2015 portion of contribution agreement, Brown County 25% of (1) position, \$68,627 pays for some overhead costs.

Overall federal revenue down – shifted demo project into its own budget in 2015

State Revenue – down due to \$7,000 decrease in staffing (2 year delay due to funding formula), fluctuations outside of staff dollars is the result of varying amounts of cost share and carryover amounts. We didn't apply for nutrient management dollars for 2015; instead using Federal EQIP funding through NRCS (Great deal for us since NRCS does all contract administration, LWCD does the landowner contacts and conservation planning which we are mandated to do.)

3. Other Grants

4. Rates & Fees – remain unchanged for 2015

Permits – down, predicting less practices/facilities being built

Ag fees –overall collections will be down slightly, due to <4 acre resolution

5. Other Revenue

- Tree Sales – annual, previously shared revenue/program with Brown County Conservation Alliance
- Transfer In – NRDA allowed us to utilize a portion of our monitoring grant for mileage/maintenance costs; Non-metallic Mining – provide tech support to PALS for reviewing plans
- Demo farm salary/fringe from deliverables in agreement – transfer to Demo Farm Budget

- New NRDA settlement anticipated in 2015 (\$40m) with probable funding for the West Shore Project; multi-year contract to include staffing. New \$150,000 NRDA grant for 2015 with 40% allocated to staff. Project will remain viable through end of 2016 with current funding.

D. Expenses:

1. Staffing – hired (2) people in 2014 through grants (1 agronomist, 1 engineering technician); reorganized department in 2014 (3 engineering techs, 1, technician, 2 agronomists, 2 project manager, 1 assistant county conservationist, 1 county conservationist); losing 1 LTE technician Pike Project (current resolution)

42% of salaries are now paid by grants

2. Operating
 - Postage – landowner survey said our customers wanted a newsletter
 - Tree supplies – moving target every year, we receive revenue to offset
 - Dues/membership – state lobbying organization
 - Software – 3 Auto CAD licenses
 - Vehicle/gas – increased due to increased staffing
 - Other utilities – increased due to additional survey equipment, needs wireless data (mifi)
3. Chargeback – overall chargebacks up slightly due to copy center costs for printing a newsletter. Landowner interviews accomplished in spring of 2014 revealed landowner desire for program information from department via newsletter format.
4. Contracted Services - \$290,000 Community Digester Feasibility Study (Purchasing informed)
5. Outlay, Equipment – Carlson surveyor and GPS software, currently have (1) for 3 engineers/2 agronomists, additional equipment will significantly increase production, reducing scheduling issues.

E. Questions